

# Social Homebuy Application Form

You will need to complete this application form to apply for the Social Homebuy Scheme.

We cannot consider your application unless all relevant sections are completed.

Swaythling Housing Society forms part of the Radian Group Ltd.

For office use only

HOIS ref	
Tenancy No	
Client ID. 1	
Data Input by	

Section 1		
Personal Details	First applicant	Joint applicant
Title (Mr/Miss/Ms/Mrs/Other)		
First Name		
Surname		
Date of Birth		
Address		
Postcode		
Which local authority area do you live in?		
Home telephone number		
Mobile telephone number		
Email address		

Section 2		
We may only consider your application if the following statements apply to you	First applicant (please tick)	Joint applicant (please tick)
Is the property your only or principal home	<input type="checkbox"/>	<input type="checkbox"/>
Does the Joint applicant wish to buy	<input type="checkbox"/>	<input type="checkbox"/>
I/we have access to/can raise at least £2,500 to cover the cost of buying (Legal fees etc.)	<input type="checkbox"/>	<input type="checkbox"/>
I have never failed to keep up payments on any loan or credit agreement	<input type="checkbox"/>	<input type="checkbox"/>
I have not been declared bankrupt or discharged from bankruptcy	<input type="checkbox"/>	<input type="checkbox"/>

Section 3							
Where did you hear about the scheme?							
Contacted directly by landlord	<input type="checkbox"/>	Word of mouth	<input type="checkbox"/>	Leaflets	<input type="checkbox"/>	Event	<input type="checkbox"/>
Tenant's News Magazine	<input type="checkbox"/>	Event	<input type="checkbox"/>	Local Authority	<input type="checkbox"/>	Internet	<input type="checkbox"/>



Section 4				
Income / Savings	First applicant		Joint applicant	
What is your annual salary (excluding overtime & bonus)				
What is your total annual income (including benefits, bonuses, working families tax credits and income from other sources)				
Total Savings				
Do you have any outstanding loans or other commitments such as maintenance payments? (including credit cards)	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
How much is the current balance and how much are the monthly repayments?	Current Balance	Monthly Repayments	Current Balance	Monthly Repayments
Credit Cards / Store Cards	£ .....	£ .....	£ .....	£ .....
Catalogue Payments	£ .....	£ .....	£ .....	£ .....
Loans	£ .....	£ .....	£ .....	£ .....
Maintenance Payments	£ .....	£ .....	£ .....	£ .....
Other: _____	£ .....	£ .....	£ .....	£ .....
Please list any other income you receive (monthly amounts)				
Child benefit	£ .....		£ .....	
Maintenance	£ .....		£ .....	
Income from investments	£ .....		£ .....	
Disability living allowance	£ .....		£ .....	
Other benefits: please state _____	£ .....		£ .....	
_____	£ .....		£ .....	

Section 5						
Who else will be living with you						
Name	Relationship	Would they like to purchase the property with you	Have lived with the tenant throughout the last 12 months	Is the property the family members only or principal home	D.O.B.	Age





## Section 6

### Present Accommodation

How many bedrooms does your current home have?		Date tenancy began at current address	
Is it a flat or a house?		Length of tenancy at current address	
Please give a description of any improvements you have made to the property			
If tenancy began after the 18 January 2005 please give details of any previous tenancies below:			
First Applicant			
From (month & year)	To (month & year)	Address of Property	Name of Landlord

## Section 7

### Previous Discounts - Please give details of any previous purchase at a discount from a public sector landlord

	First Applicant	Joint Applicant
Name of public Sector Landlord		
Date of purchase (month/year)		
Amount of discount	£	£
Address of property		

## Section 8 - DATA PROTECTION STATEMENT

Swaythling Housing Society is the Data Controller and will use your information for administration, verifying information you provide, providing advice, managing your tenancy/application, credit checks and marketing as appropriate. We will keep your information for a reasonable period and might disclose it to partner Registered Social Landlords for the purposes of your application. In addition we might share your information with other external agencies and government bodies.



By signing and returning this form you consent to our processing any sensitive data for the purposes and time described above. You have the right to ask for a copy of your information (for which we may charge a £10 fee) and require the Society to correct any inaccuracies. A leaflet with more information about our data protection policies is available on request.

We must protect the public funds we handle and so may use the information you have provided on this form to prevent and detect fraud. Under section 29(3) of the Data Protection Act 1998 the information may be disclosed for the purposes of crime prevention and detection. Sensitive personal data such as racial or ethnic origin and physical and mental disabilities are required under the Equal Opportunities Monitoring statute.

From time to time we might contact you personally or by mail, email or telephone to let you know about any initiatives that might be of interest to you. Please tick this box if you do not wish to receive information on initiatives from us.

## Section 9

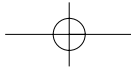
### How to contact us

The Swathling Housing Society, Collins House, Bishopstoke Road, Eastleigh, Hampshire, SO50 6AD

**Customer Services Team: 023 8062 8000**

Please read the accompanying booklet





**SECTION 10**

**Equal Opportunities**

The Society operates a policy of equal opportunities in all aspects of its work. No person or group of persons applying for housing will be treated less favourably than any other person or group of persons because of their sex, age, race, colour, ethnic or national origin. To help us maintain a record, we are asking you to tick the group to which you consider you belong.

How would you describe your ethnic origin?

		First app.	Joint app.			First app.	Joint app.			First app.	Joint app.
<b>WHITE</b>				<b>ASIAN OR ASIAN BRITISH</b>				<b>E15 CHINESE</b>			
A1	British	<input type="checkbox"/>	<input type="checkbox"/>	C80	Indian	<input type="checkbox"/>	<input type="checkbox"/>	E16	<b>OTHER ETHNIC GROUP</b>	<input type="checkbox"/>	<input type="checkbox"/>
A2	Irish	<input type="checkbox"/>	<input type="checkbox"/>	C90	Pakistani	<input type="checkbox"/>	<input type="checkbox"/>				
A3	Other	<input type="checkbox"/>	<input type="checkbox"/>	C10	Bangladeshi	<input type="checkbox"/>	<input type="checkbox"/>				
				C11	Other	<input type="checkbox"/>	<input type="checkbox"/>				
<b>MIXED</b>				<b>BLACK OR BLACK BRITISH</b>				<b>F17 QUESTION REFUSED</b>		<input type="checkbox"/>	<input type="checkbox"/>
B4	White & Black Caribbean	<input type="checkbox"/>	<input type="checkbox"/>	D12	Caribbean	<input type="checkbox"/>	<input type="checkbox"/>				
B5	White & Black African	<input type="checkbox"/>	<input type="checkbox"/>	D13	African	<input type="checkbox"/>	<input type="checkbox"/>				
B6	White & Asian	<input type="checkbox"/>	<input type="checkbox"/>	D14	Other	<input type="checkbox"/>	<input type="checkbox"/>				
B7	Other	<input type="checkbox"/>	<input type="checkbox"/>								

Do you or any member of your household consider yourself to be disabled? Yes  No

If yes, please give details \_\_\_\_\_

Are you related to a current or former Committee / Board member or officer of a Registered Social Landlord (Housing Association)? Yes  No

If so, please give details \_\_\_\_\_

Name of member or officer \_\_\_\_\_ Name of Housing Association \_\_\_\_\_

**Section 11 - DECLARATION**

It is a criminal offence to knowingly or recklessly make a false declaration or withhold information reasonably required in connection with your application.

I/we have read the above and confirm that I/we have provided accurate and up to date information relating to my/our application. I/we understand that if it is found that false information is given to obtain a housing discount either knowingly or recklessly, appropriate legal action may be taken which could result in the loss of the home.

I authorise Swaythling Housing Society to pass information to government bodies, partner RSLs.

I authorise my employer to disclose to SHS any information relevant to my application.

Please check that you have filled in all the relevant sections, otherwise we will not be able to process your application

All applicants wishing to buy must sign and date this declaration

Thank you for completing this application form. We will formally acknowledge receipt within 4 working days.

Signed (Tenant)	_____	Date	_____
Signed (Second Applicant)	_____	Date	_____
Signed (Third Applicant)	_____	Date	_____
Signed (Fourth Applicant)	_____	Date	_____

